

## **Cyber Security Commission Second Meeting Minutes**

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September 4, 2014  
Richmond Hilton Conference Center and Spa at Short Pump  
1:00 p.m. until 3:00 p.m.

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### Co-Chairs:

Richard Clarke, Good Harbor Security Risk Management  
Secretary of Technology Karen Jackson

### Commission Members Present:

Rhonda Eldridge, Technica Corporation  
Jennifer Bisceglie, President and CEO, Interos Solutions Inc.  
Barry Horowitz, Munster Professor of Systems and Information Engineering, U VA  
Andrew Turner, VP, Head of Global Security VISA  
Jandria Alexander, Director of Cybersecurity, Aerospace Corporation  
Paul Kurtz, Chief Strategy Officer, CyberPoint  
J.C. Dodson, BAE Systems  
Betsy Hight, RADM United States Navy (ret)  
Secretary of Public Safety and Homeland Security Brian Moran  
Paul Tiao, Partner, Hunton and Williams LLP

### Volunteers/Advisors/Staff in Attendance:

Rear Admiral Bob Day, Cyber Commission Executive Director  
Josh Heslinga, Office of the Attorney General, Cyber Commission Counselor  
Evans Sills, Good Harbor Security Risk Management  
Raina Washington, Executive Assistant to Secretary of Technology  
Mike Watson, CISO VITA  
John Kissel, VITA  
Captain Steve Lambert, VA State Police  
Elizabeth McGrath, MITRE  
Dave Burhop, VA DMV  
Kirk Marlowe, VA State Police  
John Newby, Dep. Sec., Defense and Veterans Affairs (representing Secretary Hazel)  
Twyla Powell (representing Secretary Jones)  
Meagan Healy (representing Secretary Horton)

Public Members Present:

Leslie Fuentes, City of Hampton Roads  
Deborah Avis, Prince William County  
Tina Harris, VITA  
Dewey Jenninsi, VA DOC  
Lindsay Walton, Macaway and Burtch P.C.  
Deborah Harvey, SRC Inc.  
Barry Condrey, Chesterfield County  
Sam Pariiah, Montgomery County  
Jenny Blechner, Interos Solutions  
Mike Walls, City of Richmond  
Robert Fernandez, City of Richmond  
David Ihrie, CIT/Mach 37  
E.G. Hooper, VA Tech  
Jackie Hudson, VEDP  
Carter Marentette, Airbus Defense & Space  
Austin Lamon, Carrllon Federal Services  
Chad Holmes, FireEye  
Karen McDowell, University of Virginia  
Timothy Blute, National Governors Council  
Josh Levi, NVTC  
Eric Link, VITA  
Sam Nixon, CIO VITA  
Jonathan Selby, VITA  
Jamie Ronano, Raytheon  
Olyn Hampton, Citizen  
Judy Marchland Hampton, VITA  
Michael C. Sandridge, VITA  
Don Parr, Deloitte  
Shana Bumpas, VCCS  
Tracy Baynard, McGuire Woods Consulting  
Jack Redfiekd, SCV  
Cathie Brown, Impact Makers  
Paul Florenz, City of Richmond  
Keith Jackson, City of Richmond  
Chris Whyte, Vectre  
Brett Burdick, VDEL  
Zeta Wade, VITA  
Patrick Wallace, Asst VP McGuire Woods Consulting  
Bob Stolle, Sr VP Operations, CIT

Minutes Times in 24 hour clock format.

**13:10** Introductions

**13:17** Minutes from the 11 June 2014 Commission Meeting were moved approved by exception, motion was seconded.

**13:18** Commission counselor, Joshua Heslinga, Office of the Attorney General, reviewed issues with respect to current Work Group composition and Virginia Freedom of Information Act requirements. Counsel recommended that Commission add an additional member to Work Groups having three members, so as to enable two members of such a Work Group to communicate without such communications constituting a “meeting” as defined in FOIA; Co-Chairs directed this change and tasked Rear Admiral Bob Day, Commission Executive Director, to develop and submit the recommended Commission member additions for Co-Chair approval. Counsel recommended that the Commission adopt a written policy to guide Commission and Work Group member remote participation pursuant to Va. Code 2.2-3708.1. Co-Chairs directed Rear Admiral Day to work with Counsel to develop the written policy and submit for Co-Chair approval.

**13:27** Paul Kurtz used a PowerPoint slide deck (attached to minutes) to brief Commission members on the Infrastructure Work Group activities and plans. A key Work Group need is to obtain a broad range of data from Commonwealth and other entities. A discussion on how Commission Work Groups would conduct data calls ensued with a focus on how to balance Commission needs against potential workload for entities that would have to process data call requests. The Co-Chairs directed each Work Group Chair to develop their expected data call needs and submit them to Rear Admiral Day for review, de-confliction, and presentation to Commonwealth staffs for workload assessment. Betsy Hight identified the need for an official Commission letter of introduction to assist Commission members desiring to contact external entities. The Co-Chairs directed Rear Admiral Day to develop the needed letter and submit to the Secretary of Technology for review and signature.

- 13:39** Barry Horowitz briefed Economic Development Work Group activities and plans. Key initial objectives include establishment of Centers of Excellence (COE) in evolving technology areas that have not necessarily imbedded cyber security elements at this time. Work Group Chair Horowitz cited Unmanned Aerial Vehicles, Autonomous Automobiles, Advanced Manufacturing and Logistics as a few of the areas where the Commonwealth's workforce expertise, University and College cyber research capabilities, and proximity to Federal regulators are attractive to organizations doing work in these sectors. Paul Kurtz asked Horowitz if the Work Group had looked at what kind of incentives that other States are using to attract new businesses; Horowitz explained that Secretary Maurice Jones's office was collecting that information and should have it available soon. Secretary Jackson commented that her office was inventorying existing Commonwealth tax benefits and looking at potential language changes that would strengthen incentives for cyber related businesses to locate in Virginia.
- 13:48** Jennifer Bisceglie briefed the Commission on the Public Awareness Work Group plan to focus on a central communications touch point for small to medium size businesses. This portal would provide threat information, best practices, and available resources to enhance their overall cyber readiness. The portal could also serve as an initial cyber incident reporting methodology. An immediate work effort would be to catalog existing sources of Cyber information (State, Federal, and Private) to aggregate or link into this centralized site tailored for small to medium businesses. Betsy Hight commented that the Work Group should carefully look at liability issues related to voluntary reporting of cyber issues.
- 14:01** Andrew Turner briefed the Commission on the Education Work Group initial activities to include 1) an inventory of Cyber education initiatives at the local level, Commonwealth University and Community College cyber related courses, and 2-years certificate programs 2) an inventory of the cyber workforce skills needed for current open positions (it was thought that a quick hit focus could be on vacant Commonwealth Cyber positions and 3) a gap analysis between the skills being currently taught and those desired to fill position. JC Dodson cautioned that existing job skills templates may be out of date. Paul Kurtz also suggested that for K-12, extending the inner city "digital day" program could be a strategy to better prepare students for needed cyber work skills.

- 14:15** Paul Tiao briefed the Commission on the Cyber Crime Work Group initial activities to include 1) a review of existing Cyber Crime related statute 2) an inventory of the current Commonwealth resources available to enforce and investigate cyber related crimes and 3) current programs for information sharing. A gap analysis will be conducted and specific recommendations on the findings developed. Co-Chair Clarke advised that it might be useful to fully engage the Virginia National Guard especially for conducting some exercises to fully understand potential gaps.
- 14:30** Co-Chair Richard Clarke thanked the Work Groups for the good start. He encouraged Commission members to constantly focus on resolving issues that will help Virginia citizens, create new job opportunities, and protect Commonwealth networks and critical infrastructure. Clarke encouraged each Work Group to conduct as much public engagement as possible. Rear Admiral Day reminded Commission members to use the Commission and Work Group Innovate VA collaboration portal; all Commission and Work group calendars are available at this site.
- 14:40** The floor was opened for Public Comment. David Ihrk, Center for Innovative Technology commented that there really is a need for cyber capabilities for small manufacturers; Barry Horowitz encouraged these entities to attend his Work Group public engagements when announced. Leslie Fuentes, City of Hampton Roads, discussed the need to educate senior local government executives on Cyber threats and the need to proactively address them; a Commonwealth program to conduct this education would be useful. Chad Holmes, FireEye, thanked the Commission for their efforts and indicated he and his company would assist in any way possible.
- 14:50** Co-Chair Richard Clarke moved that the meeting be adjourned, Betsy Hight seconded the motion. Meeting adjourned.

Attachment: Infrastructure Work Group Slide Presentation

Minutes recorded by Rear Admiral Bob Day, Commission Executive Director